Frankton-Lapel Community Schools
Extended Care Program

Purpose
Frankton-Lapel Community Schools Extended Care Program is for students currently enrolled in grades Age 4 Pre-School through Grade 6. These programs are designed to provide quality care for students before the school day begins and after school dismisses when families have a need for child care.

Hours of Operation
Before School Extended Care 6:30 a.m. – 8:25 a.m.
After School Extended Care Program 2:45 p.m. – 6:00 p.m.

All Extended Care Programs *will not* operate when school is canceled **or** on school holidays

Early Release Days
When school has a scheduled early release day, the After School Extended Care Program ***will*** operate and close at 6:00 p.m.

2-Hour Delay
When school has been put on a 2-hour delay, parents are encouraged to keep their child(ren) home for the delay, but, if necessary, the Before School Care Program will be open. If the school moves from a 2-hour delay to closing, parents will be notified and asked to pick up their children.

Parents may come into the building with the student in the morning, if they wish, but parents are required to come into the building to pick up a student in the afternoon and sign them out.

Transportation
Parents are responsible for providing transportation to and from the program.

Registration & Fees
A Registration form for the program can be completed during registration or any time during the school year at the ***Frankton Elementary*** and ***Lapel Elementary*** school offices.

Fees for the program are **$1.50 per hour per child**. **The registration fee is $10.00.**
A $5.00 late fee for every 15 minutes after 6:00 p.m. will be charged (per family) when you pick up your child(ren) after the 6:00 p.m. closing time.

Payment is required upon receipt of the statement. An invoice will be issued to the parents for each student on a regular basis. Payment should be returned on the following school day. If payment is not kept current, your child(ren) may not be allowed to continue to attend the program .

Meals
Breakfast will be available. The cost of the breakfast is $1.30. Families may apply for free or reduced price meals at the elementary school office. If qualified, a student may receive a free breakfast or pay $.30 for a reduced price breakfast. A healthy snack and beverage will be provided daily for each child in the After School Program

Before and After School Phone Numbers
Use this number to call during Before and After School Program hours
Lapel Elementary 765-534-3101 ext. 3027
Frankton Elementary 765-754-7545 ext. 1209

For more information
(765) 754-7545 Frankton Elementary
(765) 534-3101 Lapel Elementary
(765) 734-1261 Ruth Iser, Director of Extended Care

Frankton-Lapel Community Schools
Extended Care Program / Enrollment Form

Please enroll my child in the Extended Care Program for the school year.
I understand the guidelines for the program, the cost of the program, and the $10.00 Enrollment Fee. I give my permission as follows:

Child's Name_____Birthdate_____

School_____Grade_____Teacher_____

Parent's Name_____

Address_____

Home Phone_____ Cell Phone_____ Work Phone_____

E-Mail Address:_____

Emergency Contacts/Telephone Numbers:

_____

_____

Special Medical/Health need(s):

_____

_____

Enrolled in: _____A.M. only _____P.M. only _____Both A.M. & P.M.

Person picking your child up:

_____ Relationship_____Make/Model of car_____

_____ Relationship_____Make/Model of car_____

_____ _____

Parent Signature **Date**

PLEASE COMPLETE A SEPARATE ENROLLMENT FORM FOR EACH CHILD.

(For school use only)

Registration paid _____ Before School Care _____ After School Care _____