

FRANKTON-LAPEL COMMUNITY SCHOOLS
7916 W. 300 N.
Anderson, IN 46011-9129
(765) 734-1261 Fax (765) 734-1129

NON-CERTIFIED APPLICATION FORM

Name _____ Date _____

Telephone No. _____ Email Address: _____

Address _____

_____ Are You a U.S. Citizen? Yes ___ No ___

If not a U.S. Citizen, are you an alien authorized to work in the United States? Yes ___ No ___

POSITION APPLIED FOR _____

EDUCATION

<u>Name of School</u>	<u>Location</u>	<u>Yr. Of Graduation</u>
Elementary _____		
Middle School _____		
High School _____		
College _____		
Other _____		

WORK EXPERIENCE

<u>Company</u>	<u>Location</u>	<u>Position</u>	<u>Length of Service</u>	<u>Reason for Leaving</u>

REFERENCES

Give references of 3 persons having first hand knowledge of your character, personality, scholarship, work abilities.

<u>Name</u>	<u>Address</u>	<u>Telephone No.</u>	<u>Position/Occupation</u>
1. _____			
2. _____			
3. _____			

(Over)

The Frankton-Lapel Community School Board policy is to hire only individuals who are United States Citizens or aliens authorized to work in the United States. This Board also shows no discrimination on the basis of race, color, creed, religion, sex, age, handicap, or national origin. Any applicant who feels that he or she cannot work with or supervise, or work under the supervision of other employees of any race, color, creed, religion, sex, age, handicap, or national origin should not actively seek employment in Frankton-Lapel Community Schools.

You are not required to disclose information about physical or mental limitations that you believe will not interfere with your ability to do the job. On the other hand, if you want the employer to consider special arrangements to accommodate a physical or mental impairment, you may identify that impairment and suggest the kind of accommodation which you believe would be appropriate. (Attach sheet.)

Have you ever been reprimanded, disciplined, discharged, or asked to resign from a prior position? Yes _____ No _____ If yes, explain the circumstances on a separate sheet and attach it to this application.

Have you ever been charged with or investigated for sexual abuse of another person? Yes _____ No _____

Have you (a) ever been convicted of a crime, other than a minor traffic offense; or (b) ever entered a plea of guilty or a plea of “no contest” (nolo contendere), or has any court ever deferred further proceedings without entering a finding of guilty and placed you on probation, for any crime other than a minor traffic offense? Yes _____ No _____

If you have answered yes to any one of the previous three questions, please explain, in detail, including the date of the charge, the court action, the offense in question, and the address of the court involved (attach additional pages if necessary):

Conviction of a crime is not an automatic bar to employment. The district will consider the nature of the offense, the date of the offense, and the relationship between the offense and the position for which you are applying.

My signature below constitutes authorization to check my employment history, including without limitation, evaluations, criminal arrest and conviction record checks, reference checks, and release of investigatory information possessed by any private or public employer or any state, local, or federal agency. I further authorize those persons, agencies or entities that Frankton-Lapel Community Schools contacts in connection with my employment application to fully provide Frankton-Lapel Community Schools any information on the matters set forth above. I expressly waive in connection with any request for or provision of such information, any claims, including without limitation, defamation, emotional distress, invasion of privacy, or interference with contractual relations that I might otherwise have against Frankton-Lapel Community Schools, its agents and officials or against any provider of such information.

Signature

Date